

GUIDANCE

Formal requirements for CE-marked products

Most product types must be CE-marked before being placed on the EU market. This is the case for eg. Toys, machines, electrical appliances and gas apparatus. A list of the product groups requiring CE-marking can be seen on the website of Danish Standards: <https://www.ds.dk/en/about-standards/ce-marking/which-product-groups-are-to-be-ce-marked>

We have compiled a general guidance on the formal documents and labelling requirements for products before the CE-marking can be affixed to the product.

EU declaration of conformity

An EU declaration of conformity is the declaration of the manufacturer, that the product meets all essential requirements in all relevant directives and are therefore legal to put on the market in the EU.

The Danish Safety Technology Authority often see economic operators confuse the declaration of conformity with a certificate of conformity, which does not have the same legal status. The Certificate of Conformity is a document issued by a testing lab confirming that a sample has been tested and found to comply with EU law.

The manufacturer can refer, in the declaration of conformity, to the certificate, but a certificate of conformity is not a replacement for the declaration.

In the EU declaration of conformity, the manufacturer declares that the product is safe and meets all requirements in the applicable directives and other EU legislation, which is applicable to the product. The declaration has to be signed by the manufacturer and cannot be signed by eg. a testing lab.

An EU declaration of conformity must be prepared before placing products on the EU market. Only when the declaration has been drafted, may the CE marking be affixed to the product.



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If a product is changed, the declaration must be updated to reflect this.

Marking

Aside from the CE-marking, which is the most essential marking on products, the directives and regulations sets further requirements for marking.

When a manufacturer in the EU places a product on the market, it must bear the name, company name or registered trademark, as well as the address where the manufacturer can be contacted. If a product is produced outside the EU, it must bear the name, company name or registered trademark of the importer, as well as the address of where the importer can be contacted.

If the size of the product does not allow the information to be placed on the product, it must be printed on the packaging. The product must furthermore be supplied with identification consisting of type-, serial- or batch-number or similar, so that it is possible to identify the product.

Furthermore, there is a range of mandatory product specific markings, which can be found in the applicable product standards.

Accompanying documents

The manufacturer and importer must ensure that a user manual and safety information accompany the products, which contains the information needed for safe and correct use of the product.

The user manual and safety information must be in an easily understood language. In Denmark, this language is Danish.

There may be further mandatory documents, which must accompany the products. This can be eg. energy-label and data sheet. This is stated in the laws and regulations, which is applicable to the specific product.

Certain formal non-compliances such as missing user manual in Danish may result in a sales ban.